

# MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

**Date Posted:** 09/24/2020  
**Application Deadline:** 03/01/2021  
**Job Post ID:** 13140  
**Job Title:** Design Intern  
**Min Monthly Salary:** \$11.64 - \$15.12 per hour  
**Number Positions:** 2  
**Location:** KC District Office - 600 NE Colbern Rd., Lee's Summit, MO 64086  
**District/Division:** Kansas City / Design Division  
**Human Resources Contact Number:** (816) 607-2142

**Notice:** This position is a seasonal, non-benefit eligible position working up to 1,039 hours.

Remote work location and/or teleworking is not available for this position.

As a condition of continued employment, MoDOT may require employees to take a PCR(active infection) COVID-19 test during the pandemic in an effort to slow or stop the spread of virus at work. MoDOT will pay for all expenses associated with any required COVID-19 test(s).

## General Summary:

Assigned to job duties ranging from assistant design technician to senior design technician, based on level of education and summer job experience.

## Minimum/Required Qualifications:

Must be enrolled in a civil engineering program at an accredited college or university with completion of freshman year (normally 30 semester hours) and an overall GPA of 2.0 out of 4.0.

## Supervisory Responsibilities:

None

## Special Working Conditions/Job Characteristics:

May require occasional travel within the district.

## Examples of Work:

- (1) Utilizes computer aided drafting, road design software and various other computer software packages to assist in the preparation of computer generated design plans by drafting and adding text to the design file and producing plan sheets. (2) Utilizes design software, computer aided design and drafting, or calculator to calculate quantities, types and sizes of materials and other information as required for project assignments; prepares summaries of quantities. (3) Delineates right of way on plans and computes areas; prints microfilm plans and maps for survey research and requests. (4) Mounts displays, project overviews, maps, and photos for public hearings and presentations; prepares handouts for bid lettings, public hearings, legal hearings and public meetings. (5) Researches historical databases and records; locates and reproduces highway plans that are kept on microfilm or compact disk for designers, the general public, contractors, consultants, and utility companies. (5) Performs other responsibilities as required or assigned.

In order to be considered for this vacancy please go to the Missouri Department of Transportation [Employment Application System \(EAS\)](#) and submit an on-line application. Applications, and if applicable transcripts, must be

received by no later than 11:55 pm of the closing date listed on the advertised vacancy.

MoDOT is primarily conducting telephone interviews due to social distancing requirements at this time. For applicants being interviewed who are hearing or speech impaired and need assistance, we will coordinate with the Missouri Relay System.

During the COVID-19 pandemic, MoDOT strictly enforces social distancing, face covering, and other safety requirements to ensure the health and safety of our employees and those who we serve.

Equal Employment Opportunity / Affirmative Action Employer, M/F/D/V

MoDOT does not hire individuals with F-1 OPT visas into full-time or permanent part-time positions and MoDOT does not sponsor applicants for work visas.